

**PINEDALE HIGH SCHOOL**  
**LOCAL SCHOLARSHIP LIST**  
**2009 - 2010**

**\*\*PLEASE NOTE: All local scholarship applications must be turned in to  
the PHS counseling office by 4:00pm, February 26, 2010.  
DO NOT MAIL THEM TO THE INDIVIDUAL DONORS EXCEPT WHEN NOTED.  
(Scholarship applications turned in after this deadline will not be accepted.)**

**A to Z HARDWARE**

**Contact Person:** Dale Hill  
**Address:** PO Box 936, Pinedale, WY 82941 367-2116  
**Number of awards:** 1  
**Amount (each):** \$150  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2nd Semester  
**Awarded by whom:** Agency  
**Criteria:** Resume, letter of application, majoring in engineering or education or science.

**AMERICAN LEGION**

**Contact Person:** Ron Reckner  
**Address:** PO Box 933, Pinedale, WY 82941 367-2201  
**Number of awards:** 2  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 1st semester  
**Awarded by whom:** Agency  
**Criteria:** Parent or grandparent with military service, 2.5 GPA, letter of application, short resume, community service

**AMERICAN LEGION AUXILIARY PINEDALE VETERANS SCHOLARSHIP**

**Contact Person:** Margaret Noble  
**Address:** PO Box 67, Cora, WY 82925 367-4553  
**Number of awards:** 1  
**Amount (each):** \$1000 paid directly to school of choice  
**Deadline:** February 26, 2010  
**Selected by:** Agency's scholarship committee  
**When awarded:** ½ - 1<sup>st</sup> semester, ½ - 2<sup>nd</sup> semester  
**Awarded by whom:** Agency  
**Criteria:** Any senior student of Sublette Co. School District #1, regardless of sex, race, creed, or color, shall be eligible; 500 word interview/documentary pertaining to the life of a live veteran (if you need help selecting a Veteran, please contact the Auxiliary office at 367-4553). A personal interview and picture of the selected Veteran is required, material may also be obtained from historic documents, friends and relatives.

**ANIMAL CLINIC OF PINEDALE**

**Contact Person:** Joan D. Dean  
**Address:** PO Box 708, Pinedale, WY 82941 367-4752 or 4725  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2<sup>nd</sup> semester

**Awarded by whom:** School

**Criteria:** GPA of 3.65 or better, Two-page essay: "What is your chosen field of study and why did you choose it?"

**APRIL GIBSON SCHOLARSHIP #1**

**Contact:** April Gibson

**Address:** PO Box 2377, Pinedale, WY 82941 909-586-5575

**Number of awards:** 1

**Amount (each):** \$200

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Brief summary describing the student's interests, hobbies, and educational intentions. The student may use these funds at a college, university or trade school.

**APRIL GIBSON SCHOLARSHIP #2**

**Contact:** April Gibson

**Address:** PO Box 2377, Pinedale, WY 82941 909-586-5575

**Number of awards:** 1

**Amount (each):** \$200

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** 2.0 GPA, Hispanic, interview

**BEST WESTERN PINEDALE INN**

**Contact Person:** Terri Anderson

**Address:** PO Box 849, Pinedale, WY 82941 (406) 646-9596

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2<sup>nd</sup> Semester

**Awarded by whom:** School

**Criteria:** 3.0 GPA, letter of application, resume, community service

**BIG J'S AUTO PARTS**

**Contact Person:** Tiger Jaskolski

**Address:** PO Box 926, Pinedale, WY 82941 367-4329

**Number of awards:** 2

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, resume.

**BILLY & EILEEN DOCKHAM MEMORIAL**

**Contact Person:** Sharon Nethercott

**Address:** PO Box 2120, Jackson, WY 83001 733-4633

**Number of awards:** 1

**Amount (each):** \$500

**Deadline** February 26, 2010

**Selected by:** Agency

**When awarded:** ½ First Semester, ½ Second Semester

**Awarded by whom:** School

**Criteria:** Financial need; 2 letters of recommendation, one from outside of the school system; letter of application including why and where you will be attending college and what you will study.

### **BOARD OF COUNTY COMMISSIONERS**

**Contact Person:** Board of County Commissioners c/o Mary Lankford

**Address:** PO Box 250, Pinedale, WY 82941 367-4372

**Number of awards:** 2 (may vary depending on quality of applicants)

**Amount (each):** Tuition Waiver (for in-state institutions only)

**Deadline** February 26, 2010

**Selected by:** County Commissioners

**When awarded:** After enrollment is verified

**Awarded by whom:** Agency

**Criteria:** Specific Requirements: ACT scores, GPA, transcript, letter of application, three letters of reference (only one from an educator and no letters from relatives).

### **BR TRANSFER, INC.**

**Contact Person:** Grey Schouboe

**Address:** PO Box 305, Cora, WY 82925 367-2066 (home) or 367-2137 ext. 4313 (work)

**Number of awards:** 1

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Resume including GPA, letter of educational plans, extracurricular activities, 3.0 or higher GPA, and transcript.

### **BRONX COMMUNITY CLUB 4-H**

**Contact Person:** Sheryl Boroff

**Address:** PO Box 171, Daniel, WY 83115 859-8244

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** April 1, 2009 **(This Scholarship must be mailed directly to the donor.)**

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Must be currently enrolled in the Sublette County 4-H program; letter of application explaining 4-H experiences, future plans, financial need, etc.; current resume of education, work experiences, awards, activities, volunteer work, etc.; current official transcript; must have a minimum 2.5 GPA following 1<sup>st</sup> semester of college. It is the responsibility of the recipient to submit a first semester college transcript to the Bronx Club secretary.

### **BUCKYS OUTDOOR LLC**

**Contact Person:** Gary Neely

**Address:** PO Box 668, Pinedale, WY 82941 367-4561

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Resume, transcript, letter of application, essay explaining educational plans, financial need, character, extracurricular activities, 2.5 GPA.

**BUREAU OF LAND MANAGEMENT -  
PINEDALE FIELD OFFICE EMPLOYEES**

**Contact Person:** Summer Schulz

**Address:** PO Box 768, Pinedale, WY 82941 367-5346

**Number of awards:** 1

**Amount (each):** \$300

**Deadline:** February 26, 2010

**Selected by:** Agency-Employees' scholarship committee

**When awarded:** Second semester (must show enrollment for 2nd semester)

**Awarded by whom:** Agency employees

**Criteria:** Resume, transcript, essay discussing educational goals, career goals, and how you view your goals in light of the role and effects of the BLM in your community.

**C L BAR RANCH**

**Contact Person:** Harvey Norris

**Address:** PO Box 125, Cora, WY 82925 367-2785

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When Awarded:** 2nd Semester

**Awarded by Whom:** School

**Criteria:** Resume, letter of application, letter stating education plans

**CENTURY TELEPHONE COMPANY**

**Contact Person:** Eric Zimmer, General Manager

**Address:** PO Box 570, Eagle, CO 81631

**Number of awards:** 1

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Letter outlining educational plans, letter of application.

**D.A.R.E. SCHOLARSHIP**

**Contact Person:** ML Baxley

**Address:** PO Box 701, Pinedale, WY 82941 367-6593

**Number of Awards:** 1

**Amount (each):** \$100

**Deadline:** February 26, 2010

**Selected by:** Agency

**When Awarded:** 2nd Semester, with transcript of first semester showing enrollment in college

**Awarded by whom:** Agency

**Criteria:** high school graduate that has had no infractions with the law, transcript, letter of application, essay on "The Importance of Being Drug-Free."

**E & L MOTORS & FRONTIER FORD**

**Contact Person:** Louann Heydt  
**Address:** PO Box 951, Big Piney, WY 83113 276-3770  
**Number of awards:** 2 (for each dealership)  
**Amount (each):** \$250  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2nd Semester, must have a C average  
**Awarded by whom:** School  
**Criteria:** Resume, letter, financial need.

**EASTERN STAR (Pinedale Chapter #39, Order of the Eastern Star)**

**Contact Person:** LuAnn Freeman  
**Address:** PO Box 1815, Pinedale, WY 82941 367-4556  
**Number of awards:** 2  
**Amount (each):** Varies  
**Deadline:** February 26, 2010  
**Selected by:** Agency (Pinedale Chapter #39, OES)  
**When awarded:** 1st half fall semester/2nd half spring semester  
**Awarded by whom:** Agency (Scholarship money will be sent directly to recipient)  
**Criteria:** Masonic relationship: (direct descendant of a Master Mason, adopted by law, stepchild, step-grandchild, niece, nephew, grandniece, grandnephew, first or second cousin. Also, the name, address, Lodge # & location are to be included for relationship verification). Resume, letter of application, transcript, GPA 2.5 or higher. A personal interview may be required.

**ENCANA SCHOLARSHIP**

**Contact Person:** Joyce Witte  
**Address:** 370 17<sup>th</sup> Street, Suite 1700, Denver, CO 80202 720-876-5290  
**Number of awards:** 1  
**Amount (each):** \$2,500.00/year  
**Deadline:** April 1, 2009  
**Selected by:** School  
**When Awarded:** 1st Semester  
**Awarded by whom:** Agency  
**Criteria:** Must reside in an area where EnCana operates; must be entering the field of Engineering, or Departments of Geology or Geophysics, or a technical or trades program (relative to the oil and gas industry); demonstrate solid academic performance, display community involvement or leadership; application available in counseling office.

**EOG RESOURCES, INC. SCHOLARSHIP**

**Contact Person:** Ted Kelly  
**Address:** PO Box 250, Big Piney, WY 83113 (307) 276-3331  
**Number of awards:** 2 (1 male; 1 female)  
**Amount (each):** \$750 each  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** half of the amount first and second semester  
**Awarded by whom:** School  
**Criteria:** Anticipated field of study: strong preference will be given to those going into Earth Sciences (geology, geophysics, petroleum engineering), engineering, accounting and finance and business fields; emphasis will also be given to those going into environmental engineering and degrees related to soil and site restoration and habitat. Financial need. GPA, class ranking, and college prep courses taken. Community service and extracurricular activities. Letter of application including plans for future, resume.

**F.F.A. ALUMNI**

**Contact Person:** Rex Hamner

**Address:** PO Box 549, Pinedale, WY 82941

**Number of awards:** varies

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Must enroll in college following high school graduation, show benefit for the agriculture community, letter of application, F.F.A. member, senior, financial need, GPA, transcript.

**1ST BANK**

**Contact Person:** President Jeff Patterson

**Address:** PO Box 1510, Pinedale, WY 82941 367-3350

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** After graduation

**Awarded by whom:** School

**Criteria:** Financial need, letter of application, resume, transcript, 3.0 GPA, attending a Wyo. college

**FIRST AMERICAN TITLE COMPANY OF SUBLETTE COUNTY**

**Contact Person:** Sandy Hinderliter

**Address:** PO Box 728, Pinedale, WY 82941 367-2588

**Number of awards:** 2

**Amount (each):** \$150

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 1st Semester

**Awarded by whom:** School

**Criteria:** Resume, letter of application

**GREAT OUTDOOR SHOP**

**Contact Person:** Linda Poulson

**Address:** PO Box 787, Pinedale, WY 82941 367-2440

**Number of awards:** 2

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, financial need.

**GREEN RIVER VALLEY CATTLEMEN'S ASSOCIATION**

**Contact Person:** Lynda Vickrey

**Address:** PO Box 70, Daniel, WY 83115 859-8292

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Student's parent(s) **must** be a member of the Green River Valley Cattlemen's Assoc.; submit essay on past accomplishments, future plans, hopes, dreams, etc.; include scholarship, transcript, picture, citizenship, determination and financial need; minimum of 2.5 GPA both in high school and 1<sup>st</sup> semester of college.

**GREEN RIVER VALLEY COWBELLES**

**Contact Person:** Deanne Bradley, Scholarship Committee Chairperson

**Address:** PO Box 176, Big Piney, WY 83113, 276-3233

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Scholarship, 2.5 GPA, transcript, picture, citizenship, determination, financial need and a written essay on past accomplishments, future plans, hopes, dreams, etc. Any senior may apply, selection committee will decide based on the application & preference may be given to parents making a living off land but not necessarily members of Cowbelles' or Cattlemen's Associations.

**HAUB FAMILY SCHOLARSHIP**

**Contact Person:** Harvey Norris

**Address:** PO Box 125, Cora, WY 82925 367-2785

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When Awarded:** 2nd Semester

**Awarded by Whom:** School

**Criteria:** Resume, letter of application, letter stating education plans

**JACK HAYDEN MEMORIAL**

**Contact:** Pat Hayden

**Address:** 311 Junco St., Casper, WY 82609

**Number of awards:** 1

**Amount:** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:**

**Awarded by whom:**

**Criteria:** Letter of application, educational plans, resume, 2.5 GPA, college interest, participation in extra-curricular activities, preference given to jazz band/athletic participation.

**JAMES FAMILY FOUNDATION**

**Contact:** Laura Alford 415-624-8809

**Address:** One Market Street, Steuart Tower, Suite 2200, San Francisco, CA 94105

**Number of awards:**

**Amount:** Tuition at one of a select number of post-secondary learning institutions

**Deadline:** March 1, 2010; directly to Laura Alford, copy to Mr. Jenkins

**Selected by:** Agency

**When awarded:**

**Awarded by whom:** Agency

**Criteria:** Application packets available in counseling office. Must major in a Natural Resource Conservation and/or Environmental Studies related field.

**JAY MAJHANOVICH / NEW YORK LIFE INSURANCE AGENT**

**Contact:** Jay Majhanovich  
**Address:** PO Box 939, Pinedale, WY 82941 367-6792  
**Number of awards:** 1  
**Amount (each):** \$100  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2nd semester (must show proof of 2nd semester enrollment)  
**Awarded By Whom:** Agency  
**Criteria:** Letter of application, short essay on why you need this scholarship and your future plans/goals. Recipient must earn a 2.5 or higher GPA for 1st semester in college.

**JILL TEGELER SCHOLARSHIP**

**Contact Person:** Jill Tegeler  
**Address:** PO Box 612, Pinedale, WY 82941 367-2812  
**Number of awards:** 1  
**Amount (each):** \$250  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2nd Semester  
**Awarded by whom:** Agency  
**Criteria:** Resume, letter of application including outline of educational plans.

**JOSTENS**

**Contact Person:** Travis and Darby Belcher  
**Address:** PO Box 6307 Helena, MT 59602  
**Number of awards:** 2 (1 girl and 1 boy)  
**Amount (each):** \$200  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When awarded:** 2nd Semester  
**Awarded by whom:** School  
**Criteria:** GPA, financial need, letter of application and resume.

**KAISER FOUNDATION**

**Contact Person:** Edward Hunter  
**Address:** 1025 Aspen Drive, Cody, WY 82414-4513  
**Number of awards:** 10 throughout Wyoming  
**Amount:** \$3000 each year for 5 years (if standards are met)  
**Deadline:** February 26, 2010, **return to counseling office Feb. 20**  
**Selected by:** Agency  
**When awarded:** 1<sup>st</sup> semester  
**Awarded by whom:** School  
**Criteria:** Application available in the counseling office

**LABUDA LAW OFFICE SCHOLARSHIP**

**Contact Person:** Mary Anne LaBuda  
**Address:** P.O. Box 1682, Pinedale, WY 82941 367-3927  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 1<sup>st</sup> semester with proof of enrollment  
**Awarded by whom:** Agency

**Criteria:** Letter of application including need for this scholarship, resume, financial need

**LAKESIDE LODGE**

**Contact Person:** Greg Ptasnik  
**Address:** PO Box 1819, Pinedale, WY 82941 367-2221  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When Awarded:** 2nd Semester  
**Awarded by Whom:** Agency  
**Criteria:** Letter of application and resume

**LIONS CLUB OF PINEDALE**

**Contact Person:** Mindi Crabb 367-3341  
**Address:** PO Box 508, Pinedale, WY 82941  
**Number of awards:** 3; 2 for college bound, 1 for voc tech or non-traditional  
**Amount (each):** \$1000  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2nd Semester  
**Awarded by whom:** Agency  
**Criteria:** Community service, scholarship, letter of application, resume, thank you and letter of plans during freshmen year to receive check

**LODGE AT PINEDALE**

**Contact Person:**  
**Address:** PO Box 8, Pinedale, WY 82941 367-8800  
**Number of awards:** 1  
**Amount (each):** \$300  
**Deadline:** February 26, 2010  
**Selected by:** Agency (The Lodge at Pinedale)  
**When awarded:** 2<sup>nd</sup> semester  
**Awarded by whom:** Agency  
**Criteria:** 3.0 or higher GPA, resume, letter of application, essay on “What is your vision of Pinedale in the year 2010?” (Please address the following areas: Describe the overall look and feel of Pinedale, describe the major industries and their impact on the economy, and describe the quality of life including the crime rate, retail businesses, and health services.)

**LONGHORN TRUCKING, LLC**

**Contact Person:** Lora Nichols/Cheryl Patterson 537-3739  
**Address:** 620 E. Fork Big Sandy Road, Boulder, WY 82923  
**Number of awards:** 1  
**Amount (each):** \$1000  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** \$500 per semester (1<sup>st</sup> and 2<sup>nd</sup>) as long as a 3.0 GPA is maintained  
**Awarded by whom:** School  
**Criteria:**

**MIKE NYSTROM, SR. SCHOLARSHIP FUND**

**Contact Person:** Mike Nystrom, Jr. 367-6302  
**Address:** PO Box 234, Cora, WY 82925  
**Number of awards:** TBD  
**Amount:** TBD  
**Deadline:** February 26, 2010  
**Selected by:** Mike Nystrom, Jr.  
**When awarded:** 2<sup>nd</sup> Semester  
**Awarded by whom:** School  
**Criteria:** Financial need, letter of application and resume, attending a Wyoming college

**MORTENSON GROUP, PC**

**Contact Person:** John Mortenson  
**Address:** PO Box 711, Pinedale, WY 82941 367-2858  
**Number of awards:** 1  
**Amount (each):** \$250  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When awarded:** 1st Semester of Sophomore year in college  
**Awarded by whom:** Agency  
**Criteria:** Resume, letter of application, 3.0 GPA, intended major in college must be Accounting

**MYSHANA WHITLEY SCHOLARSHIP**

**Contact Person:** Paula Whitley,  
**Address:** PO Box 194, Pinedale, WY 82941 367-2839  
**Number of awards:** 1  
**Amount (each):** \$200  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When Awarded:** 1st Semester  
**Awarded by whom:** Agency  
**Criteria:** Letter of application, resume, transcript

**NATIONAL HONOR SOCIETY-PINEDALE CHAPTER**

**Contact Person:** Nancy McGuire  
**Address:** PO Box 549 Pinedale, WY 82941 367-2137 ext. 247  
**Number of awards:** varies  
**Amount (each):**  
**Deadline:** February 26, 2010  
**Selected by:**  
**When awarded:** 2nd Semester  
**Awarded by whom:** Agency  
**Criteria:** Member of NHS for two years, graduating senior, turn in all volunteer hours for the past school year with minimum of 10 hours completed, essay-one paragraph on each of the qualities of an NHS member (scholarship, leadership, service, and character) discussing an activity in which you have participated that exemplifies that trait and why it is a meaningful endeavor, 2.5 minimum GPA from first semester of college and proof of enrollment for second semester of college in order for funds to be released.

**OBO'S MARKET & DELI OF PINEDALE AND MARBLETON SCHOLARSHIP**

**Contact Person:** Ashley Robins  
**Address:** PO Box 1039, Pinedale, WY 82941 367-3600  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Financial need, letter of application, resume, future plans, explain why are you applying for this scholarship, essay on "How Did I Improve Pinedale High School"

**PATIO GRILL**

**Contact Person:** Jackie Liles

**Address:** PO Box 687, Pinedale, WY 82941 367-4611

**Number of awards:** 1

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 1st Semester

**Awarded by whom:** School

**Criteria:** 3.5 GPA or higher

**PAUL M. & SHARRON R. PEARSON SCHOLARSHIP FUND (Offered even years only)**

**Contact Person:** Tom Pearson

**Address:** 3335 E. MacDowell, Phoenix, AZ 85008 (460)-614-8453 or cell (602) 418-9383

**Number of awards:** 1

**Amount (each):** \$150

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Letter, resume, GPA minimum of 3.0, recipient must be attending any Wyoming school.

**P.E.O. PINEDALE CHAPTER BE and NAOMI PAPE MEMORIAL SCHOLARSHIPS**

**Contact Person:** Jamie Wood

**Address:** PO Box 2043, Pinedale, WY 82941 367-7343

**Number of awards:** 2 (1 female in each category)

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd semester

**Awarded by whom:** Agency

**Criteria:** 3.0 GPA, letter of application listing goals and college plans, transcript, ACT scores (if the ACT scores are not part of the official transcript, please include proof of ACT score), two letters of reference from persons the applicant lists on resume, resume that also includes the following: extracurricular activities (both school and community), honors, community service and work experience. Please indicate the number of hours spent in any volunteer work mentioned and the length of the experiences listed.

**PINEDALE AUTO SUPPLY (NAPA)**

**Contact Person:** Dennis Cramer

**Address:** PO Box 609, Pinedale, WY 82941 367-4141

**Number of awards:** 1

**Amount:** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Letter outlining educational plans.

**PINEDALE COACHES ASSOCIATION**

**Contact Person:** Mike Davis

**Address:** P.O. Box 549, Pinedale, WY 82941 367-6873

**Number of awards:** 2 (1 male, 1 female)

**Amount (each):** Gold-\$500, Silver-\$300, Bronze-\$100

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Member of Wrangler Club, resume, G.P.A. 3.0, essay of 250 words on the "Importance of Athletics at PHS"

**PINEDALE COUNCIL OF CATHOLIC WOMEN**

**Contact Person:** Alberta McAndrews

**Address:** PO Box 652, Pinedale, WY 82941 367-4744

**Number of awards:** 2

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** Second Semester

**Awarded by whom:** Agency

**Criteria:** Graduating senior, must be a baptized and confirmed Catholic, an active member of Our Lady of Peace Catholic Church, application (available in counseling office)

**PINEDALE DENTAL – KEVIN KUNARD**

**Contact Person:** Bernie Majhanovich

**Address:** PO Box 1190, Pinedale, WY 82941 367-3700

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** Second Semester

**Awarded by whom:**

**Criteria:**

**PINEDALE EMERGENCY MEDICAL SERVICE SCHOLARSHIP**

**Contact Person:** Bev Walker

**Address:** PO Box 396 Pinedale, WY 367-2828 ext. 260

**Number of awards:** 2 (1 male, 1 female)

**Amount (each):** \$500.00

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2<sup>nd</sup> semester

**Amount:** \$500 each

**Awarded by whom:** Agency

**Criteria:** Graduating senior entering a science or medical field (i.e. pre-med, X-ray technician, etc.), letter of application, resume, must show proof of 2.0 minimum 1<sup>st</sup> semester college GPA.

**PINEDALE LUMBER COMPANY**

**Contact Person:** David Jenkins

**Address:** PO Box 746, Pinedale, WY 82941 367-2330

**Number of awards:** 2

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** 3.0 GPA, Financial need, letter of educational plans, essay on “Why I Deserve This Scholarship.” and three letters of reference.

**PINEDALE PROPERTIES INC.**

**Contact Person:** Chauncey Goodrich

**Address:** PO Box 1816, Pinedale, WY 82941 367-6683

**Number of awards:** 2

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Resume showing participation in at least three extra-curricular activities that are school related, transcript, minimum 3.0 minimum high school GPA, community service.

**PINEDALE SELF STORAGE**

**Contact Person:** Mike Fenn

**Address:** PO Box 423, Pinedale, WY 82941 367-6840

**Number of awards:** 2

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Pinedale High School athlete, resume, letter of application

**PINEDALE VOLUNTEER FIRE DEPARTMENT**

**Contact Person:** Bob Maxam

**Address:** PO Box 653, Pinedale, WY 82941 367-2328

**Number of awards:** 2

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Resume, letter of application, must attend a Wyoming college or university

**PINEDALE WRANGLER BOOSTER CLUB**

**Contact Person:** Rhonda Egle, President

**Address:** PO Box 441 Pinedale, WY 82941

**Number of awards:** 6: 3-male; 3-female

**Amount (each):** \$200 minimum

**Deadline:** February 26, 2010

**Selected by:** Agency scholarship committee

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, letter of recommendation, attending college or trade school, maintain a high school 3.0 GPA minimum, transcript, active in PHS athletics and/or other PHS extracurricular activities

**P&J SNAPSHOTS**

**Contact Person:** Janet Montgomery

**Address:** PO Box 1705 Pinedale, WY 82941 367-2488

**Number of awards:** 1

**Amount (each):** \$75

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** school

**Criteria:** Photo contest – please include, 3 of the best photographs you have personally taken - no larger than 8x12;

letter of application with attending college or trade school

**PROACTIVE REHABILITATION SCHOLARSHIP**

**Contact Person:** Sue Holz

**Address:** PO Box 1037, Pinedale, WY 82941 367-6236

**Number of awards:** 1

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Resume, letter of application, majoring in medical/health care field

**QUESTAR EXPLORATION AND PRODUCTION**

**Contact Person:** Emily Kelley

**Address:** Independence Plaza 303-672-6900 or 303-308-3623  
1050 17<sup>th</sup> Street, Suite 500  
Denver, CO 80265

**Number of awards:** 1/year

**Amount:** \$2500/semester for 8 semesters

**Deadline:** February 15 (**Return to counseling office by February 5<sup>th</sup>.**)

**Selected by:** Committee

**When awarded:** beginning of each semester

**Awarded by whom:** School

**Criteria:** Letter of application, resume (including extra-curricular activities, community service, and work experience), HS transcript, class ranking, test scores, letter of reference from at least one math or science teacher, preference given to geology, geophysics, or petroleum engineering majors (others may be considered), preference given to those attending the University of Wyoming (others may be considered), continuous 4 year full-time enrollment, must maintain a 3.0 or higher college GPA and remain in “good standing,” provide one copy of your college transcript to Pinedale High School and one copy to Questar along with a brief report of your progress after each semester, no convictions/fines for substance abuse, misdemeanors, or felonies during scholarship semesters.

**RANDOM ACT OF KINDNESS/GREEN PASTURES**

**Contact Person:** Kay Robertson

**Address:** PO Box 1010, Big Piney, WY 83113

**Number of Awards:** 1

**Amount (each):** \$250

**Deadline:** February 26, 2010

**Selected by:** Agency

**When Awarded:** 2<sup>nd</sup> Semester

**Awarded by whom:** School

**Criteria:** Financial need

**RAYMOND G. BETSCH SCHOLARSHIP FUND**

**Contact Person:** ML Baxley

**Address:** PO Box 207, Pinedale, WY 82941 367-6593

**Number of awards:** 1

**Amount (each):** \$100

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Resume; 3.0 GPA; major in law or pharmaceuticals; letter of application and outline of education plans.

**RIDLEY'S FAMILY MARKET**

**Contact Person:** Jerry Ridley

**Address:** 148 W. Main St., Jerome, ID 83338

**Number of awards:** 2

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, resume; financial need, preference given to children of employees

**RIO VERDE ENGINEERING**

**Contact Person:** Mark Eatinger

**Address:** PO Box 642, Pinedale, WY 82941 367-2826

**Number of awards:** 1

**Amount (each):** \$300

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, resume, major in engineering. An interview may be required.

**ROCKY MOUNTAIN HOME CENTER**

**Contact Person:** Pam or Scott Grove

**Address:** PO Box 765, Pinedale, WY 82941 367-6711

**Number of awards:** 1

**Amount (each):** \$200

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, resume, financial need

**ROCKY MOUNTAIN WASH**

**Contact Person:** Mike Irwin

**Address:** PO Box 714, Pinedale, WY 82941 367-3825

**Number of awards:** 2

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** resume, transcript, letter of application, 2 letters of recommendation, essay on "What are the benefits to being an entrepreneur?"

**SAGE AND SNOW GARDEN CLUB**

**Contact Person:** Kathleen Petersen

**Address:** PO Box 2280, Pinedale, WY 82941 367-7132

**Number of awards:** 1

**Amount each:** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2<sup>nd</sup> Semester

**Awarded by whom:** Agency

**Criteria:** must have a strong background in community service, 3.0 GPA, plan to pursue a degree in Natural Resources/Environmental Studies/Humanities, provide 1 letter of reference regarding community service along with a list of community service projects you have been involved in, provide 1 letter of reference from a teacher, discuss your plans to pursue a degree in Natural Resources/Environmental Studies/Humanities

**SHELL ROCKY MOUNTAIN PRODUCTION**

**Contact Person:** Greg Anderson

**Address:** PO Box 1666, Pinedale, WY 82941 367-4288

**Number of awards:** 4

**Amount each:** \$2000

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** first semester

**Awarded by whom:** Agency, Students can pick up after August 15th

**Criteria:** This scholarship is for the purpose of attending the college of your choice for the academic year 2008-2009. Include a brief summary of your work activities and work experiences, a brief statement which includes your plans for the future, your career and life goals and a transcript. Include a closing paragraph describing your need for this scholarship award. Also include letters from three (3) character references.

**AND...APPLICATION FORM – AVAILABLE IN THE COUNSELING OFFICE**

**STEPP BY STEPP**

**Contact Person:** Brad and Kim Stepp

**Address:** PO Box 129, Boulder, WY 82923

**Number of awards:**

**Amount (each):**

**Deadline:** February 26, 2010

**Selected by:**

**When awarded:**

**Awarded by whom:**

**Criteria:**

**SUBLETTE BOCES SCHOLARSHIP**

**Contact Person:** Donna Lozier

**Address:** PO Box 977, Pinedale, WY 82941 367-6873

**Number of awards:** 2

**Amount (each):** \$1000

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Academic achievement, financial need. Renewable for 3 years consistent with the financial means of BOCES.

**SUBLETTE BOCES VOCATIONAL SCHOLARSHIP**

**Contact Person:** Donna Lozier

**Address:** PO Box 977, Pinedale, WY 82941 367-6873

**Number of awards:** 2 (1 male, 1 female)

**Amount (each):** \$1000

**Deadline:** February 26, 2010

**Selected by:** School

**When awarded:** 2nd Semester

**Awarded by whom:** School

**Criteria:** Academic achievement, financial need. Renewable for 3 years consistent with the financial means of BOCES, must show proof of enrollment in a vocational degree program.

**SUBLETTE COUNTY FARM BUREAU**

**Contact Person:** Windy Noble

**Address:** PO Box 747, Pinedale, WY 82941 367-2141

**Number of Awards:** 1

**Amount (each):** \$1000

**Deadline:** February 26, 2010

**Selected by:** Sublette Co. Farm Bureau Officers

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Applicant's parents must be active members of the Sublette Co. Farm Bureau Federation, preference given to students planning to major in agriculture or related career, transcript from 9<sup>th</sup> grade to present, current classes, verification of class rank, letter of intent to attend college and where, resume, two letters of recommendation (one from teacher or school administrator and one from a community member). Must provide agency with proof 2<sup>nd</sup> semester college registration and 1<sup>st</sup> semester college GPA of 3.0 or higher.

**SUBLETTE COUNTY 4-H FOUNDATION**

**Contact Person:** Eric Peterson

**Address:** PO Box 579, Pinedale, WY 82941 367-4437 or 367-4380

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010 **(This Scholarship must be mailed directly to the donor.)**

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** senior in high school, 4-H member, resume, transcript, letter of application ("How Has 4-H Prepared Me For the Future?"), letter of recommendation, 2.0 GPA or higher during 1st semester in college

**SUBLETTE COUNTY OUTFITTERS AND GUIDES**

**Contact Person:** Terry Pollard

**Address:** PO Box 845, Pinedale, WY 82941 367-6539

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** 1) Essay on "What should Wyoming do about the increasing wolf population and their effect on wildlife?"; and 2) interest in outdoor recreation, forestry or wildlife.

**SUBLETTE COUNTY SHERIFF'S OFFICE EMPLOYEES**

**Contact Person:** ML Baxley

**Address:** PO Box 701, Pinedale, WY 82941 367-6593

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester, with transcript of first semester showing enrollment in Criminal Justice curriculum

**Awarded by whom:** Agency

**Criteria:** students pursuing a degree in Criminal Justice; two-page maximum paper on their thoughts on working for the Sublette County Sherriff's Office; transcript; letter of intent

**SUBLETTE COUNTY TOURISM BOARD**

**Contact Person:** Mindi Crabb

**Address:** PMB 311, PO Box 687, Pinedale, WY 82941 367-3341

**Number of awards:** 1

**Amount (each):** \$1000

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** student majoring in hospitality industry or culinary arts, 2.5 GPA, letter of application, resume, transcript, include educational plans and career goals.

**SUBLETTE EXAMINER**

**Contact Person:** Trey Wilkinson

**Address:** PO Box 1539, Pinedale, WY 82941 367-3203

**Number of awards:** 1

**Amount (each):** \$100

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 1<sup>st</sup> Semester

**Awarded by whom:** School

**Criteria:** Letter of application; resume; journalism, fine arts or graphics major.

**TEGELER & ASSOCIATES**

**Contact Person:** Kerry Majhanovich

**Address:** PO Box 829, Pinedale, WY 82941 367-2154

**Number of awards:** 2

**Amount (each):** \$500 per semester for two years

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** Beginning 1st Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, letter written to Tegeler & Assoc. each semester of college stating that you are enrolled.

**TELETRACTORS, INCORPORATED**

**Contact Person:** Mark Biffle

**Address:** PO Box 1220, Pinedale, WY 82941 367-4144

**Number of awards:** 1

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency  
**When awarded:** 1<sup>st</sup> Semester  
**Awarded by whom:** School  
**Criteria:** Resume, letter of application stating career goals

**TIP TOP SEARCH AND RESCUE**

**Contact Person:** Jason Ray  
**Address:** PO Box 400, Pinedale, WY 82941 360-6927  
**Number of awards:** 1  
**Amount (each):** \$250  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 1st Semester  
**Awarded by whom:** School  
**Criteria:**

**TONY & LORI PIZZUTI**

**Contact Person:** Tony or Lori Pizzuti  
**Address:** 18040 Starboard Drive, Nassau Bay, TX 77058-4335 (281) 333-1338  
**Number of awards:** 1  
**Amount (each):** \$100 - \$250 (varies)  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When Awarded:** 1st Semester  
**Awarded by whom:** School  
**Criteria:** Contributes to the community, 2.5 GPA

**TOWN OF PINEDALE**

**Contact Person:** Mary Hogarty  
**Address:** PO Box 709 Pinedale, WY 82941  
**Number of awards:** 2  
**Amount (each):** \$1000  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When Awarded:** 2nd Semester  
**Awarded by whom:** Agency  
**Criteria:** Letter of application, resume, financial need

**UGRB OILFIELD INVITATIONAL GOLF TOURNAMENT SCHOLARSHIP**

**Contact Person:** Chris Hoffer  
**Address:** PO Box 250, Big Piney, WY 83113 (307) 276-3331 office  
**Number of awards:** 2  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When Awarded:** 1st Semester  
**Awarded by whom:** School  
**Criteria:** Resume, letter of application, majoring in engineering, geology, or environmental sciences, GPA equal to or higher than 3.0 (transcript).

**VETERANS OF FOREIGN WARS**

**Contact Person:** Jim Percy  
**Address:** PO Box 724, Pinedale, WY 82941  
**Number of Awards:** 2 (college or university); 1 (trade school)  
**Amount (each):** \$700  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When awarded:** 2<sup>nd</sup> semester  
**Awarded by whom:** School  
**Criteria:** Letter of application, resume, transcript, ACT

**VFW LADIES AUXILIARY FREMONT PEAK POST #4801**

**Contact Person:** Windy Noble  
**Address:** P.O. Box 2133 Pinedale, WY 82941                      367-2331  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2<sup>nd</sup> Semester  
**Awarded by whom:** Agency  
**Criteria:** Letter of application, resume, transcript, and letter describing leadership, patriotism or citizenship activities; maintain at least a C average during first semester in college; show proof of first semester college grades

**VFW POOL TOURNAMENT SCHOLARSHIP-Third Annual**

**Contact Person:** Nancy Hulen  
**Address:** P.O. Box 1144, Pinedale, WY 82941      367-4339  
**Number of awards:** 1, possibly 2  
**Amount (each):** \$500.00  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 2<sup>nd</sup> Semester  
**Awarded by whom:** Agency  
**Criteria:** Letter of application, resume, financial need, must be planning on attending a Wyoming school.

**VISTA GRANDE, LLC**

**Contact Person:** Tim McKinney  
**Address:** PO Box 2340, Pinedale, WY 82941      367-3778  
**Number of awards:** 1  
**Amount (each):** \$500  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** 1st Semester  
**Awarded by whom:** Agency  
**Criteria:** (Address letters to Vista Grande, LLC) Letter of application, 3.0 minimum GPA, resume including extra-curricular activities and community service, 500 word essay on "How I Can Contribute to the Future of Sublette County."

**WELLS FARGO**

**Contact Person:** Alicia Scheevel  
**Address:** PO Box 519, Pinedale, WY 82941      367-4384  
**Number of awards:** 2  
**Amount (each):** \$500  
**Deadline:** February 26, 2010

**Selected by:** Agency  
**When Awarded:** First semester  
**Awarded by whom:** School  
**Criteria:** Letter of application, resume, transcript, 3.0 GPA.

**WIND RIVER DENTAL, LLC**

**Contact Person:** Sharlyn Geddes  
**Address:** PO Box 744, Pinedale, WY 82941, 367-4730  
**Number of Awards:** 1  
**Amount:** \$1000.00  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When awarded:** Second Semester  
**Awarded by whom:** School  
**Criteria:** 3.0 GPA. Educational plans must be in a science related field. Write a letter of application outlining educational plans, community service and extracurricular activities.

**WISE CONNECTIONS**

**Contact Person:** Natalie or Ward Wise  
**Address:** PO Box 1821, Pinedale, WY 82941, 367-4461  
**Number of Awards:** 1  
**Amount:** \$250.00  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** First Semester  
**Awarded by whom:** Agency  
**Criteria:** Submit a one page letter stating why student would want the scholarship.

**WLC ENGINEERING, SURVEYING & PLANNING**

**Contact Person:** Brian Gray  
**Address:** PO Box 1519, Pinedale, WY 82941, 367-6548  
**Number of Awards:** 1  
**Amount:** \$1000.00  
**Deadline:** February 26, 2010  
**Selected by:** Agency  
**When awarded:** Half 1st Semester/Half 2nd Semester  
**Awarded by whom:** School  
**Criteria:** First year college student or HS graduate. Majoring in Engineering or Technical field. Preference to in state college/university. Renewable for 4 years (possible).

**WOOD LAW OFFICE**

**Contact Person:** Cheryl or Ed Wood  
**Address:** PO Box 130, Pinedale, WY 82941 367-4301  
**Number of awards:** 1  
**Amount (each):** \$300  
**Deadline:** February 26, 2010  
**Selected by:** School  
**When awarded:** 2<sup>nd</sup> Semester  
**Awarded by whom:** School  
**Criteria:** Letter of application, resume, must attend a Wyoming school

**WRANGLER CLUB**

**Contact Person:** Mike Gregory

**Address:** PO Box 549, Pinedale, WY 82941 367-2137 ext. 4314

**Number of awards:** 2

**Amount (each):** \$500

**Deadline:** February 26, 2010

**Selected by:** Agency

**When awarded:** 2nd Semester

**Awarded by whom:** Agency

**Criteria:** Letter of application, resume, work ethic, athletic participation / academics / need / no training rules violations.

**WYOMING GAME WARDENS ASSOCIATION**

**Contact Person:** Bubba Haley or Brian Nesvik

**Address:** PO Box 850, Pinedale, WY 82941 367-4352

**Number of awards:** 2 (awarded in the Jackson and Pinedale area)

**Amount (each):** \$350

**Deadline:** February 26, 2010

**Selected by:** Association

**When awarded:** 2nd Semester

**Awarded by whom:** Association

**Criteria:** Application available in counseling office

**WYOMING WEED & PEST COUNCIL**

**Contact Person:**

**Address:** Scholarship Committee, Park County Weed & Pest Control  
PO Box 626, Powell, WY 82435

**Number of awards:** 2

**Amount:** \$1000

**Deadline:** March 1, 2010

**Selected by:** Agency

**When awarded:**

**Awarded by whom:** Agency

**Criteria:** Application available in counseling office, send completed application to agency